



Udny Community Trust Company Limited

Minutes of Board Meeting
 Wednesday 28th November 2018,
 7.30pm, UCTC Meeting Room

Attendees

Brian McDougall, Mike MacDonald, Julian Slater, Matt Kaye,
 David Murray
 Eleanor Morris - Development Officer
 Jill Watt - Project Administrator

Apologies in advance

Lynne Cartledge, Marion Jamieson

	Heading	Details	Action
1	Previous Minutes and Action Points	<p>BM welcomed everyone to the November Board Meeting.</p> <p>The previous minutes from 31st October were agreed.</p> <p>The action points were agreed.</p>	
2	Governance	<p>a. Proposed Increase to Size of the Board</p> <p>BM proposed to the Board that arrangements be made to increase the Board size from 7 to 12 Trustees. He stated that he would like to have everything done so that it was all in place for the AGM next year.</p> <p>BM stated his reasons for this proposal was to draw more people in and have successional planning for the future.</p> <p>MM stated that he fully backed this proposal. JS suggested would 10 not be a better number and would things like finance need to be looked at in sub-groups. DM stated that it was quite common for Development Trusts to have a lot of Trustees and EM backed this up.</p> <p>A small detailed discussion was held on the above and it was agreed.</p> <p>A further small detailed discussion was held and it was agreed that 4 would be kept as the number to be quorate. EM also suggested that having a code of conduct in place would be good practice and this should be a priority. BM asked EM if having an EGM in March was doable and EM replied that she doesn't think this would be a problem.</p>	
3	Finance	<p>a. Recent Account – Lesley Walker</p>	

As previously **agreed** by the Board, Lesley Walker attended the Board Meeting and gave a full rundown of the new spreadsheet that she had created for the Trust. A detailed discussion was then held where Lesley answered any of the Board's questions.

The Board thanks Lesley for attending and for all her work.

4 Applications
(under £500)

a. 18-19-009 Pitmedden Out of School Club

An evaluation was carried out and it was **agreed** to grant £500.

b. 18-19-010 Udny Community Council (Climate Group)

An evaluation was carried out and it was agreed to grant £490.

A small detailed discussion was held and the following recommendations were **agreed**. Ensure a fair process of allocation of spaces, attendance is monitored and feedback required.

c. 18-19-011 Pitmedden Music Festival Pantomime

An evaluation was carried out and it was agreed to grant £500.

It was noted that this was a very successful and good community event and it was good to see it being put on again this year.

5 Applications
(over £500)

a. None.

6 Operational
Issues

There were no operational issues to discuss.

7 Membership
and Capacity
Building

New Member Applications

There were no new member applications.

8 Priority Projects

a. Pitmedden Festive Fireworks

The Staff Team gave an overview of how the event was progressing. A small discussion was held on various items. All were happy with its progress.

b. Imagine Udny – Update – Developing Ideas Event 6th Dec

EM reminded the Board of this upcoming event. A small discussion was held on logistics and availability.

c. Paths – Update

EM informed that the Board that there was no update at this time.

9 Other Projects and Development

a. Community Store – Allathan Quarry – Update

MM updated the Board on the current situation. A small detailed discussion was held and all were happy with the progress.

b. To Identify and Develop Additional Recycling Projects so that the Training Capacity at Wood RecyclAbility can be sustained – Update

MM updated the Board on the current situation. A small detailed discussion was held and all were happy with the progress.

c. First Aid & Resus Training for Schools – Update

MJ was absent from the Board Meeting so no update was available.

d. Proposed Periodic Joint Meeting of the Community Council, Community Trust and Amenities Trust

BM explained the background to this. He had been approached by the Community Council with this idea so that the different groups that existed within the community were not duplicating ideas.

A small detailed discussion was held and it was agreed that this was a good idea. It was agreed that BM and MM will attend the first meeting when it is arranged.

- 10 AOB DM proposed the idea of bio-diversity and heritage audits of Udny. After a discussion it was agreed that if a costed proposal was available for the February meeting when budgets were being discussed it could be considered then. **DM**

***The next Board Meeting will be on Wednesday 30th January 2019,
7.30pm, UCTC Meeting Room.***