



## Udny Community Trust Company Limited

Minutes of Board Meeting  
 Wednesday 29<sup>th</sup> May 2019,  
 7.00pm, Pitmedden Church

### Attendees

Brian McDougall, Mike MacDonald, David Murray, Julian Slater,  
 Lynne Cartledge, Matt Kaye  
 Yvonne McLeod- Development Officer  
 Jill Watt - Project Administrator

### Apologies in advance

Marion Jamieson, Lesley Walker

	Heading	Details	Action
1	Previous Minutes (24 <sup>th</sup> April)	<p>BM welcomed everyone to the May Board Meeting and introduced Yvonne McLeod the new Development Officer.</p> <p>The previous minutes from 24<sup>th</sup> April were <b>approved</b>.</p>	
2	Governance	<p>a. Director Code of Conduct</p> <p>JW issued the new Director Code of Conduct document to LC and MK to read and sign.</p>	
3	Finance	<p>a. Recent Accounts</p> <p>JS confirmed that he had handed over the paperwork to Karen Gardiner at Bain Henry Reid. MK will be handing over the Turbine paperwork very shortly.</p> <p>JS informed the Board that there was £90,000 in the current account, £185,000 in the savings account and £165,000 in the shares account. All were happy with this.</p> <p>d. Preliminary Budgeting 2019 / 20 (deferred from February)</p> <p>A detailed discussion was held and the budget for 2019 / 20 was <b>agreed</b>. JW to email the spreadsheet round all Directors.</p> <p>A small discussion was held on grant submissions. It was <b>agreed</b> that grant applications would only be considered at February, May, August and November Board Meetings. JW to do a Facebook Post and include in a Mail Chimp to Members.</p>	<p><b>MK</b></p> <p><b>JW</b></p> <p><b>JW</b></p>

- It was also **agreed** that BM will look at grant application forms and insert wording with regards to match funding and grant deadlines. **BM**
- 4 Applications (under £500)
- a. 19-20-005 Pitmedden Tiny Tots
- A small detailed discussion was held and an evaluation was carried out. It was **agreed** to grant £468.
- b. 19-20-006 Mainly Music Udny & Pitmedden
- A small detailed discussion was held and an evaluation was carried out. It was **agreed** to grant £500.
- 5 Applications (over £500)
- a. 19-20-004 Udny Station Community Association
- The PEG Evaluation was looked at and taken into consideration. A detailed discussion was held.
- It was **agreed** to grant £10,000.
- It was also **agreed** to attach the following conditions. Public acknowledgement of funding and UCTC to provide a “funding by plaque” which is to be displayed prominently.
- b. 19-20-001 Rainbow Rogues – decision deferred from April
- As requested at the April Board Meeting, Sally Sheehan and Kim Stewart of Rainbow Rogues attended and answered questions from the Board.
- After they left, a small detailed discussion was held and it was **agreed** to grant £30,000 over 3 years.
- It was also **agreed** to attach the following conditions. Public acknowledgement of funding. A report is to be provided at the end of each year before the next year’s grant is paid.
- 6 Other Operational Business
- There was no other operational business to discuss.
- 7 Membership and Capacity Building
- New Member Applications
- There were no new member applications.

- 8 Priority Projects a. Imagine Udny
- There was no update to be given on this. It was **agreed** to discuss in detail at June's Board Meeting.
- b. Paths
- The Directors asked JW to contact Steve Baguley to try and arrange for his attendance at June's Board Meeting for him to give a general update on all matters. If this is not possible an email update will suffice. **JW**
- 9 Other Projects and Development a. To Identify and Develop Additional Recycling Projects so that the Training Capacity at Wood RecyclAbility can be sustained – Update
- MM gave an update on this project and all were happy with its progress.
- Fit For Friday – Update
- JW updated the Board that the class instructor was taking 3 months off but that GCRA had managed to get cover in place.
- JW explained to the Board that she had been approached by the class instructor to go back to the original format. A small detailed discussion was held and it was **agreed** that the Trust was not in support of this. JW to inform the class instructor of this decision. **JW**
- 10 AOB
- DM informed the Board that he had received an email from Scarf about possibly applying for a grant for a drone which would detect heat loss in homes. A small detailed discussion was held and it was **agreed** that the Board would not support this.
- DM also informed the Board that a group of ecologists had agreed to carry out an environmental audit of the area. They will carry out so much of the work free. All were happy with this.

***The next normal Board Meeting will be on Wednesday 26<sup>th</sup> June 2019,  
7pm, Pitmedden Church***