



Udny Community Trust Company Limited

Minutes of Board Meeting
Wednesday 30th May 2018,
7.30pm, UCTC Meeting Room

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| Attendees | Brian McDougall, Mike MacDonald, David Murray, Lynne Cartledge, Julian Slater, Matt Kaye |
| Apologies in advance | Marion Jamieson |
| In attendance | Eleanor Morris - Development Officer, Jill Watt - Project Administrator |

| | Heading | Details | Action |
|---|------------------------------------|---|---------------|
| 1 | Previous Minutes and Action Points | <p>BM welcomed everyone to the May Board Meeting.</p> <p>The previous minutes from 25th April were agreed.</p> <p>The Action Points were looked at and all were happy with them.</p> | |
| 2 | Governance | <p>a. GDPR</p> <p>EM informed the Board that she has done everything that she can to the best of her ability to ensure that the Trust is fully compliant.</p> <p>EM asked the Board to confirm that they are happy with all the documentation that she has put in place. All agreed and all the documents were approved.</p> <p>A small detailed discussion was held on historic photographs and whether these should be deleted. The Board agreed that these should not be deleted as they are historic records of the Turbine and Trust's story.</p> <p>EM informed the Board that she is still unsure about public events, such as the up and coming Udny Gala but she will investigate this. EM</p> | |
| 3 | Finance | <p>a. Recent Accounts</p> <p>JS ran through the recent accounts and all were happy with them.</p> <p>MK informed the Board that a Turbine Co. cash flow analysis had been carried out and there would be no one-off lump sum from the Turbine as previously thought. JS therefore proposed that £10,000 a month be invested in stock and shares rather than a lump-sum. All agreed with this.</p> <p>The grant commitments spreadsheet was looked at. A small discussion was held on the outstanding Pitmedden Music Festival grants. It was noted that the applicant is aware of them. It was agreed that no action to be taken in the meantime.</p> | |

MK asked if a column could be added to show when the grant expires. JW to add this.

JS mentioned the poor interest rate on the Virgin Money Savings Account but there's not much options for charities to invest their money into. EM suggested changing to a specialist charity bank. A small detailed discussion was held but no action to be taken in the meantime.

b. End of Year

JS updated the Board that the accounts are on track to be finished for August for the AGM in September. All were happy with this.

4 Applications
(under £500)

None.

5 Applications
(over £500)

a. 18-19-004 Good Companions

The PEG Evaluation was looked at and taken into consideration.

MJ had submitted her comments by email and was in support of it.

BM put forward that he was happy to approve the grant and MM agreed.

A small detailed discussion was held and it was **agreed** to grant £1,000.00 with no special conditions or recommendations.

6 Operational
Issues

a. Website

EM had previously sent an email explaining the situation.

EM asked the Board if they would like to move the hosting of the website to Tek-serv. A small detailed discussion was held and it was **agreed** to do this. EM to contact Tekserv to initiate this.

7 Membership and
Capacity Building

New Member Applications

None.

8 Priority Projects

a. NEW Community Event Summer 2018

LC updated the Board of its current progress and all were happy with this.

EM asked the Board various questions on insurance. The board agreed on items where they were happy to 'self-insure' the risk if necessary.

b. NEW Community Building

Following on from recent papers on this topic EM proposed that the Board consider commissioning a charette from Planning Aid Scotland (PAS). This would be a detailed exercise in developing a community vision for future development. Included in this would be a spatial masterplan – this is currently lacking and at present private house builders are driving development. As there is significant risk to the community of being left with wholly inadequate facilities action is needed. Likewise, there needs to be a realistic opportunity for the community’s vision to be acted upon and taken into account.

The board considered the information they had in advance and after a discussion agreed that the charette should be pursued to break the current deadlock.

It was further agreed that the focus should be Pitmedden and that the timing should be as soon as possible so that there was an opportunity to influence the next Local Plan and the Main Issues Report stage (end of 2018).

The board agreed that match funding should be applied for.

EM to follow up with PAS.

EM

c. Paths

EM informed the Board that there was no further update on the Drove Road transfer of land.

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| 9 | Other Projects and Development | None. |
| 10 | AOB | None. |

The next Board Meeting will be on Wednesday 27th June 2018, 7.30pm, UCTC Meeting Room.